



Vacancy

Tregony Community Primary School

**Part of The Roseland Multi Academy Trust
Back Lane, Tregony, Truro, TR2 5RP
Tel: 01872 530643**

Website: <https://www.tregonycpschool.co.uk/website>

Gerrans Primary School

**Part of The Roseland Multi Academy Trust
Tregassick Road, Portscatho, Truro, TR2 5ED
Tel: 01872 580442**

Website: <https://www.gerrans.cornwall.sch.uk>

Primary Support Assistant

Grade D: Salary £24,616 - £26,014pa (pay award pending)

reduced pro rata to £8,067 - £8,525pa

Part time/term time, 14.5 hours a week (working pattern to be agreed)

Fixed Term Contract: 1 September 2026 – 31 August 2027

Start date: 1st September 2026/by negotiation

Tregony and Gerrans Primary Schools are proud to be part of The Roseland Multi-Academy Trust which consists of three secondary and two primary schools. The Trust's mission is, "to provide outstanding education for our communities, where everyone succeeds" and we put our staff at the heart of everything we do to create a team spirit in our highly successful schools.

Tregony and Gerrans Primary Schools are seeking to appoint a Primary Support Assistant who will join our highly professional and friendly team. The successful candidate will be deployed at either **Gerrans or Tregony Schools** as required, with a confirmed base school. They will work directly with the schools' class teachers and SENDCo to take a proactive role in supporting teaching, learning, supervision and wellbeing of pupils across the school.

The successful candidate will be based at our Trust Primary Schools and will be given opportunities to visit the other schools across the Trust for collaboration.

This is an exciting opportunity for the right candidate who will make a positive difference to the future of our young people. Our hardworking and happy staff work as a team across the Trust, dedicated to achieving our values of kindness, ambition and responsibility.

This is a term time only position so the successful post holder will benefit from the school holidays. The Trust recognises the importance of staff wellbeing and has supportive policies and procedures in place, as well as collaboration opportunities across our settings.

Potential candidates are encouraged to contact us with any questions. To arrange a visit, or for further details about this post including job description or application form, please contact Mrs Debbie Kirby, School Secretary, via dkirby@tregony.cornwall.sch.uk.

What you will need to succeed:

- Strong communication skills
- Patience and understanding
- Good literacy and numeracy skills
- Ability to support children's learning
- Organisation and time-management skills
- Teamwork and collaboration skills
- Adaptability and flexibility
- Ability to build positive relationships with pupils
- Empathy and emotional awareness
- Behaviour management skills
- Awareness of supporting pupils with additional needs (SEN)
- Understanding of safeguarding and child protection procedures
- Ability to encourage and motivate children
- Reliability and professionalism
- Positive and supportive attitude toward learning and development

What you will get in return:

- A unique opportunity to be a key member of staff in forward-looking, thriving schools, on the beautiful Roseland Peninsula, in Cornwall;
- A genuine family atmosphere with high expectations and standards where every student is known and valued;
- Hard-working and ambitious students;
- Friendly staff with high expectations and standards;
- A supportive atmosphere for everyone;
- Free parking facilities;
- Employee Assistance Programme (EAP).

This is an exciting opportunity for someone to make a real difference at Tregony Primary School and/or Gerrans Primary School and across our Trust. If the challenges of working in a small, successful school, where every teacher plays a vital role not only in the classroom but in leading curriculum areas also, then we would like to hear from you.

Job descriptions and an application form are available from our website at:

<https://gerrans.eschools.co.uk/web>

<https://www.tregonycpschool.co.uk/web/>

If you are interested in this vacancy, please provide an application form, marked for the attention of Kate Mitchell, Executive Headteacher, via Debbie Kirby

Closing date for applications: Wednesday 8th July

Interviews will take place on: Monday 13th July

Potential candidates should refer any further questions to:

Kate Mitchell: head@tregony.cornwall.sch.uk

Debbie Kirby: dkirby@tregony.cornwall.sch.uk

Telephone: 01872530643

Safeguarding Statement:

The Roseland Multi Academy Trust is committed to safeguarding and promoting the welfare of children, and expects all staff to share this commitment. Everyone who comes into contact with children and their families and carers has a role to play in safeguarding children. In order to fulfil this responsibility effectively, all professionals should make sure their approach is child-centred. This means that they should consider, at all times, what is in the best interests of the child.

Our Headteachers and Trustees act reasonably in making decisions about the suitability of the prospective employee based on checks and evidence, including Disclosure and Barring Service (DBS) checks, barred list checks, online searches and prohibition checks, together with references and interview information. The level of DBS certificate required, and whether a check for any prohibition, direction, sanction, or restriction is required, will depend on the role that is being offered and duties involved. As the majority of staff will be engaging in regulated activity, an enhanced DBS certificate which includes barred list information, will be required.